

1. PROFESSIONAL PICTURES

Broadclyst Primary School has been approached to request use of their photo studio and the assistance of students to take the photos. The school are keen to be involved, and a suitable time is currently being discussed. The school has suggested that the pictures are taken during a lunchtime session, however, I am mindful that this may not be suitable for most. An after school timed session has therefore been requested. Further updates will be provided to all when provisional dates and times are confirmed.

2. TITHEBARN NOTICEBOARD

Quotations are being sought for the purchase and installation of a noticeboard at Tithebarn (Local Centre) for further cost consideration.

3. TITHEBARN DEFIBRILLATOR

Written formal agreement of installation is currently awaited from The Blackhorse – once received, installation will proceed.

4. ACTION TRACKER

An Action Tracker has been created to ensure that any decisions and actions raised from full council meetings are completed (this is also being extended into Committees and Working Groups). It is anticipated that this will be presented to Council in November, as part of the documents pack, to ensure that Councillors are aware of any actions allocated against them and to provide the opportunity to give updates on any outstanding items.

5. MOBILITY REPORT – CLLR JON BOYLES

A detailed report has been created by Cllr Boyles, which highlights areas for improvement within Broadclyst Village in respect of mobility access. It is anticipated that this will be discussed as part of the School Traffic and Environment Working Group, in order to form recommendations and budget allocation requirements for Council decision (in November).

Recommendation – As mobility and school traffic issues are closely linked, recommendation to extend the scope of the Working Group to also include the provision of accessibility “School Traffic, Mobility and Environment Working Group”. Membership additions and removals to be allocated (if any!) as part of agenda item 25/153iv. Terms of Reference to be updated to reflect widening of scope – all delegations and key terms to remain the same.

This concludes my report.

Gemma Cole
Assistant Clerk
03.10.2025